

CREDIT TRANSFER APPLICATION FORM

Credit Transfer grants recognition for units already completed at another RTO or TAFE where they match units in your Wyatt course. No fee to apply. Submit certified copies of your transcript and/or statement of attainment. Submit to: info@wyatt.nsw.edu.au | +61 437 666 000

SECTION A — YOUR DETAILS

Full Legal Name *

Student ID / USI *

Email Address *

Phone Number

Course Enrolled In at Wyatt

Enrolment Date

SECTION B — PRIOR QUALIFICATION

Qualification Name and Code *

Issuing RTO or TAFE Name *

RTO Code (if known)

Date of Completion

State/Territory Issued

SECTION C — UNITS APPLYING FOR CREDIT TRANSFER

Enter each unit below. Unit code from your prior qualification must exactly match the Wyatt unit code. Attach a separate sheet for more than 8 units.

#	Unit Code (Prior Qualification)	Unit Name (Prior Qualification)	Wyatt Unit Code
1			
2			
3			
4			
5			
6			
7			
8			

SECTION D — SUPPORTING DOCUMENTS

Certification: A certified copy is signed by a JP, solicitor, or police officer confirming it is a true copy of the original.

Documents attached:

- Certified copy of Certificate or Statement of Attainment
- Official transcript listing all completed unit codes
- Certified copy of Academic Record (if applicable)
- Statutory Declaration (if originals unavailable)

Other documents attached — describe

Declaration

I declare the information is true, correct, and complete. I understand: (1) CT is granted based on verified evidence; (2) if incorrect information is provided, any credit granted may be revoked; (3) there is no fee to apply; (4) I have the right to appeal any decision in accordance with WEG-POL-CAP-001.

Student Signature

Date

FOR OFFICE USE ONLY**Date Received****Received By****Documents Verified****Verified By****Units Approved for Credit Transfer****Units Not Approved and Reason****Decision Date****Decision Made By****Transcript Updated****Date Updated**