

**DEFERMENT, SUSPENSION AND CANCELLATION APPLICATION FORM**

Use this form to defer, suspend, or cancel your enrolment with supporting evidence. International students: changes are reported to Home Affairs via PRISMS and may affect your visa — seek migration advice first. Submit to: info@wyatt.nsw.edu.au | K. Sai Reddy: +61 477 627 677

**SECTION A — YOUR DETAILS**

Full Legal Name \*

Student ID / USI \*

Course Code and Name \*

Email Address \*

Phone Number

Visa Type and Subclass Number

Visa Expiry Date

**SECTION B — TYPE OF REQUEST**

What are you applying for? (select one)

- Deferment — delay my course start date (before I have started)
- Suspension — pause my enrolment temporarily (after I have started)
- Cancellation — withdraw from my course entirely

Proposed start date of deferment/suspension

Proposed return to study date (leave blank for cancellation)

**SECTION C — REASON**

Primary reason (select all that apply):

- |  |  |
|--|--|
| <input type="checkbox"/> Serious illness or injury                         | <input type="checkbox"/> Death or serious illness of a close family mem... |
| <input type="checkbox"/> Financial hardship beyond normal difficulty       | <input type="checkbox"/> Major political upheaval or natural disaster      |
| <input type="checkbox"/> Failure of Wyatt to deliver the course as agre... | <input type="checkbox"/> Visa refusal or cancellation                      |
| <input type="checkbox"/> Domestic or family violence                       | <input type="checkbox"/> Significant trauma or mental health crisis        |
| <input type="checkbox"/> Employment obligation beyond my control           | <input type="checkbox"/> Other compassionate or compelling circumstance    |

Describe your circumstances in full (what happened, when, why it prevents you continuing) \*

## SECTION D — SUPPORTING EVIDENCE

You **MUST** attach supporting evidence. Applications without evidence cannot be approved.

### Evidence I am attaching:

- |  |   |
|--|---|
| <input type="checkbox"/> Medical certificate from a registered practiti... | <input type="checkbox"/> Death certificate or funeral notice        |
| <input type="checkbox"/> Statutory declaration                             | <input type="checkbox"/> Letter from employer or relevant authority |
| <input type="checkbox"/> Bank statement or financial evidence              | <input type="checkbox"/> Police report or legal document            |
| <input type="checkbox"/> Letter from registered migration agent            | <input type="checkbox"/> Other — describe below                     |

### Additional details about attached evidence

## SECTION E — INTERNATIONAL STUDENT ACKNOWLEDGEMENTS

### I acknowledge that (all must be ticked):

- This change will be reported to the Department of Home Affairs via PRISMS
- This may affect my student visa and I have or will seek migration advice from a registered migrat...
- I must maintain a valid visa for the duration of my enrolment at Wyatt
- Extending my course duration may affect my visa and CoE end date

### Declaration

I declare the information provided is true and correct. I understand that providing false or misleading information may result in cancellation of my enrolment. My application will be assessed against WEG-POL-DSC-001 and I have the right to appeal any decision through WEG-POL-CAP-001.

Student Signature

Date

### FOR OFFICE USE ONLY

Date Received

Received By

Application Type

PRISMS Action Required

Decision — Approved / Declined / Conditions Applied

Decision Date

Decision Made By

Student Notified By

Date Notified

**PRISMS Report Completed****PRISMS Action Date**